# Cuyamaca College

**Classified Senate Executive Board Meeting Minutes Wednesday, February 27, 2019**

**2:30PM-4:00PM**

**Location: Building I Bldg., Room 104**

## Call to Order

* 1. Present:

Ari Ahmadian (*President*)

Veronica Nieves *(VP)*

Natalija Worrell (*Senator*)

* 1. Agenda additions/deletions/revisions
  2. Approval of minutes from January meeting- **Will be sent out for approval via email-did not meet quorum during meeting.**

## Action Items

## N/A

1. **Communications/Discussion Items**

* ***Senate Updates-President***

1. **Constitution and bylaw edits**- to be emailed to Classified Senate Board Members for review. Once draft is finalized, the document will have to be sent out to the membership for an official vote. This needs to be completed before elections, in order to keep everything organized and consistent for the new executive board.
2. **March Meeting**- changed to 3/20/19, due to spring break and Caring Campus meeting #2. Bri Hays and Tammi Marshall will be bringing back Vision for Success metrics/goals and Research Guidelines via the IE Council at the beginning of our next meeting (2:45pm). Ari reminded the group to review the documents that were sent from Bri, to ensure that all members are informed and ready to discuss come the March meeting.

* ***Professional Development Updates***

a.) **Classified Professionals Day Program**- There was some concern by members of the e-board about the agenda for Classified Professionals Day. It felt as though the agenda of offerings changed without any input from the Classified Senates. There was some concern that change was initially promised, and then no real change has occurred. Members of the planning committee on the Cuyamaca College Classified Senate expressed confusion about how quickly the course offerings did change. There was some discussion about whether Grossmont College Faculty would be able to come through with offering the initial proposed workshops. Ultimately, many of the previously vetted workshops were cancelled, and new workshops were determined with HR outside of the planning committee meetings. Better communication needs to be happening, and solidification of offerings needs to occur earlier to mitigate these problems in the future.

* ***Conference Debrief***

1. Building Diversity Conference- Ariane Ahmadian:

The conference was held in Los Angeles. There was one other employee from Cuyamaca and several from Grossmont and District Services Human Resources. It gave tangible and practical information on how to ensure that our hiring practices are equitable, and that our outreach and marketing is reaching broad and diverse professionals. Ari believes it was a really worthwhile conference, and after meeting with the district to do some break-out discussions, it seemed like the information that was shared would be applied to how we do business within GCCCD.

b) HRAC Updates- Natalija spent 3 days working with HRAC (Human Resource Advisory Council) on its vision and goals for the group. Great skills were gained on working collaboratively within the committee. Hopefully the upcoming meetings will continue to expand upon this work, and that more specific goals will be articulated and shared with the Senate.

* 1. **Committee Updates-**

***CCC Updates:***

***Acceleration-*n/a**

***Guided Student Pathways:***

1. Guided Pathways progress was presented at CCC. Power point per VPI Setzer gave insight into what has been accomplished and what goals the Steering Committee and implementation teams have moving forward. Ari discussed sending out the presentation to all staff along with other information about Guided Pathways to ensure that Classified Professionals are informed about what is going on. There is still some concern that Classified are not involved or engaged enough in this work, and that because of that lack of engagement, there will be sustainability issues. E-board discussed whether it might be helpful to create a survey around Guided Pathways, to gauge knowledge and engagement of staff. Ari said she would take the lead on developing this, so that everything could be sent out together. More discussion needs to be had about how to get people involved, and what Classified Senate’s role will be.
2. Guided Pathways Statewide Focus Group- The state Chancellor’s Office is contracting with Ed Insights Research Group to conduct focus groups with selected colleges from around the state about Guided Pathways and the California Community College System. They are talking to different stakeholder groups on our campus to learn more about what we are doing around Guided Pathways. The Institutional Effectiveness Office has asked if a group of Classified Professionals can take part in this focus group. It was discussed that having the e-board and some other integral players might be easiest, given the short notice. A meeting with Classified Staff and focus group facilitators will take place on March 11th -time TBD.
3. Guided Pathways Summit- Per Pat Setzer and the Guided Pathways Steering Committee, a District-wide Summit is being planned and is open to all. It should take place sometime in May, with more details to follow. The E-board expressed that this Summit info should also be included in the email going out to staff. Ari said she would include it.

***Organizational Health:***

1. Participatory Governance Redesign Updates-Cuyamaca College Council to start monitoring goal setting process and outcomes annually. All councils and committees will be engaging in this work, to ensure that there is accountability and transparency and that we are working towards specific outcomes.
   1. **Treasurer Report-**n/a

Reference Materials: n/a

**Additional Instructions:** Next Meeting- March 20, 2019, 2:30-4pm. Location-A Bldg. Conference Room.